

Town of Lebanon  
Board of Finance

Establishment of a nonlapsing account for the deposit of unexpended education funds and to authorize the Board of Education (BOE) to approve payments from the account for capital expenditures

General Description

Establishment of a nonlapsing account for the BOE as described in Connecticut General Statutes § 10-248a. Assets of the nonlapsing account are to be used for capital expenditures which have been previously approved in the Capital Improvement Plan. Expenditures of a capital nature not previously approved in the Capital Improvement Plan will qualify for funding with prior Board of Finance (BOF) approval.

Revenue Source

Upon the request of the BOE no later than July 31 following any fiscal year, and with the approval of the BOF no later than August 31, amounts shall be transferred from the general fund BOE operating budget surplus, as deemed available at the end of any fiscal year. Funds to be transferred shall not exceed 1% of the amount appropriated to the BOE in the fiscal year. The maximum amounts held in the nonlapsing account fund may not exceed 3% of the amount appropriated to the BOE in the most recently ended fiscal year, unless authorized by the BOF.

Allowable Expenditures

The nonlapsing account is to be used for capital and nonrecurring expenditures as identified in a previously approved Capital Improvement Plan. Expenditures for emergency conditions, repairs or replacements to capital items not previously included in the Capital Improvement Plan can be added with a recommendation by the BOE; such expenditures will require approval by the BOF. Emergency requests may be approved by the BOF retroactively. Requests from the BOE to the BOF will be acted on within 30 days. All expenditures of the fund must comply with the purchasing rules of the BOE.

Closing the Account

The nonlapsing account, once established, will continue until action is taken by the BOF to close such account. If the account is closed, any remaining balance will be returned to the general fund.

As approved by BOF, regular meeting on June 21, 2016